

## Health & Safety Risk Assessment for WLE Exhibitors 2021

**This Risk Assessment must be returned.**

**Failure to do so could lead to delays or ultimately, being unable to set your stand up.**

**This risk assessment does NOT cover any provisions for Covid-19.**

**Covid 19 provisions are dealt with on separate assessment.**



White Light Events  
Mind Body Spirit Events  
Health & Healing Festivals  
Pagan Events

Booking / Company Name:

Address:

Contact Person at Event:

Contact Mobile Number – During Event:

Email:

### **Exhibitor's Responsibilities**

An exhibition stand is a workplace covered by health and safety legislation.

As the exhibitor it is your legal responsibility to ensure that a suitable and sufficient risk assessment is completed.

This template is for a simple exhibition stand only, which does not require any structural approval from the organiser or the venue.

More complex stands will require a more detailed risk assessment and if you are in any doubt, you should contact White Light Events.

Does your stand include any of the following: If 'YES' to any you **MUST** complete the detailed risk assessment for simple stands (Below):

	Yes / No
Lifting of heavy objects during the build / breakdown	
Working at height (use of ladders)	
Display of anything containing liquid fuel or flammable and explosive substances.	
Display of sharp objects, weapons (even replica weapons)	
Demonstrations of any kind i.e., Therapies, Massage	
Working electrical appliances other than low voltage simple display lighting	
Working machinery of any kind, even if static	
Using power tools during build-up / breakdown	
Portable electrical appliances which have NOT been PAT tested (Appliances under 1year of age do not need a PAT test)	
Any other item which might be considered to be a hazard to the health and safety of you or those around you.	

**Note this is not an exhaustive list. You are responsible for identifying any aspect of your stand which could present a hazard.**

If you have answered **NO** to all the above, please complete by signing below.

If you have answered **YES** to any of the above, you need to complete the risk assessment below.

To the best of my knowledge the information provided is correct. The control measures in place control risk to an acceptable degree.

Signed:	Name:	Position:	Date:

## Risk Assessment for Simple Stands

**Hazard: (List All)** (Naked flame from candle)

**Risk:** (Burning from contact with flame, serious injury or death from burning should adjacent items be set alight.)

**Who could be harmed:** (All persons in the vicinity)

**Control measures in place:** (candle placed where accidental contact cannot occur, all potentially flammable items in the vicinity to be fire proofed. Suitable fire extinguisher to be placed in a readily available position.)



**White Light Events**

Mind Body Spirit Events  
Health & Healing Festivals  
Pagan Events

Please return Completed forms to:

[whitelightevents@live.co.uk](mailto:whitelightevents@live.co.uk)

White Light Events

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